

CAMP RENTAL REQUEST

Camp Buffalo Bill, Greater Wyoming Council, BSA
CentralWyoming.Council@scouting.org 307-234-7329
3939 Casper Mountain Road, Casper, WY 82601

Please submit form and rental fee at least 14 days before use
Rental Fees listed on reverse side.

Scouting Group: Unit Type and Number: _____ Council _____ District: _____
A signed Camp Use Letter of Agreement for Scouting Groups must accompany reservation form.

Non-Scouting Group: Group Name: _____
A signed Camp Use Letter of Agreement for Non-Scouting Groups must accompany reservation form.

Contact Information:

Contact Name: _____
Address: _____ City, State, Zip: _____
Alternate Contact: _____
Phone # : _____ Cell #: _____
Email: _____
Alt. Contact Phone #: _____

Facilities Requested: (See property rental fees on reverse side. List campsites and program areas desired)

- Exclusive use of entire camp
 Dining Hall / Lodge (with kitchen)
 Dining Hall / Lodge (without kitchen)
 Campsite(s) _____
 Cabins _____
 Program Areas _____
 Boats (in camp use only) _____

Purpose of your stay at Camp (activity or event being held): _____

Notes Related to Your Reservation (i.e. Campsites or cabins desired, etc.):

Group Information:

Arrival Day & Date: _____
Departure Day & Date: _____
Check In Time: _____ Check Out Time: _____
Date of Application: _____
Number of Youth: _____
Number of Adults: _____

I, the undersigned, have received, read, understand and agree that all members of the unit/group will abide by the rules listed in the "Guidelines For Using Camp Properties". I understand that this camp rental request is not confirmed until the deposit is paid and the confirmation is returned to me. I have attached a signed Letter of Agreement with this reservation form.

Signature of Unit/Group Leader: _____ Date: _____

Office Use Only

Date Received in Office: _____
Confirmation to unit: _____
Confirmation to Ranger: _____
\$ _____ Total rental fees due \$ _____ Cleaning deposit due (refundable)
Deposit received: \$ _____ Date: _____ (due with application) Receipt #: _____
Balance received: \$ _____ Date: _____ (due 14 days prior to use) Receipt #: _____
Notes:

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Camp Buffalo Bill Facility Rental Fees			
Camp Facility Rental	Rental Period	Scout Units	Non-Scout Groups
Exclusive Use of Entire Camp* (including lodge) \$500 deposit** Reservations for other groups <i>will not</i> be accepted.	Daily	\$500	\$1000
Entire Camp, Non-Exclusive Rental \$500 deposit** Reservations for other groups <i>will</i> be accepted	Daily	\$300	\$600
Dining Hall/ Lodge with kitchen \$250 deposit**	Daily	\$150	\$300
	Half Day	\$75	\$150
Dining Hall/ Lodge (no use of kitchen) \$200 deposit**	Daily	\$75	\$150
	Half Day	\$40	\$75
Cabin Rental, per building † **\$50 Deposit (Capacity of 6 per cabin, 6 cabins total)	Daily	\$25	\$50
Campsite Rental, per campsite † (avg. campsite capacity = 25 people)	Daily	\$3 per person with a \$12 minimum	\$10 per person with a \$30 minimum
Program Areas (per area):			
Rifle Range (.22LR only!) Archery Range	Daily	\$50	\$75
Climbing Wall***	Daily	\$75	\$150
Waterfront: (equipment rental not included) Boating and fishing areas	Daily	\$50	\$100
Guidelines for rental of shooting sports ranges and waterfront areas:			
<ul style="list-style-type: none"> • Groups renting shooting sports ranges are required to meet all safety standards outlined in the Guide to Safe Scouting for shooting sports activities. Rifle shooting can only be done under the direction of a certified BSA or NRA firearms instructor. • Groups utilizing the waterfront area for swimming and boating must comply with the guidelines given in the Guide to Safe Scouting. For swimming activities this includes supervision by an adult 21 years of age or older who is trained in Safe Swim Defense. For boating activities this includes supervision by an adult 21 years of age or older who is trained in Safety Afloat. • Groups utilizing the climbing wall must comply with the guidelines outlined in the Guide to Safe Scouting for climbing activities including supervision by an adult 21 years of age or older who is trained in Climb on Safely. 			
Camp Equipment Rental Fees (in camp use only)			
Canoes, Row Boats	Daily	\$25	\$50

Please note that rental rates and conditions are subject to change at any time. Rates effective September 1, 2017

* Includes: 6 Staff Cabins, Main Lodge w/ kitchen, Showerhouse, Amphitheater, Waterfront, Campsites, Nature Lodge, and Health Lodge.

** A cleaning deposit is required and will be refunded if building is damage free and cleaned according to instructions given by Camp Ranger or Host.

*** Non-BSA organizations or groups are permitted to use the council's climbing facility only with a hold harmless agreement, facility-use agreement, and certificate of liability insurance in the amount of \$2 million. When the council operates the climbing program, camp climbing equipment or approved personal equipment must be used. When a non-BSA organization operates the climbing program, it must provide its own equipment and instructors.

† Includes use of Showerhouse if during summer season (Memorial Day to Labor Day).